



DRAFT Minutes of the AGM & Committee Meeting held on Friday 10th July 2026

Attendees:	
Joanna Board – Vice Chair	Justin Innes – Headteacher
Amie Peters - Secretary	James Russell – Deputy Headteacher
Robert Board - Treasurer	Steph Cocks – Business Manager
Lakpa Sherpa- parent	Michelle Whiting – Parent Governor
Tshering Sherpa - Parent	
Apologies:	
Francesca Orsaria - Chair	Helen Jermy - Governor
Sophie Maxwell – Parent Governor	Ellie Chapman - Parent
Letitia Savage - Parent	Jen Wootten - Parent

The meeting was opened at 10:05

1	Welcome, apologies and quorum	
	Chair Welcomed everyone to the meeting, apologies received from those listed above. Chair confirmed the meeting was quorate as more than 50% of committee members present. It was noted that we had a variety of Parents, Staff & Committee Members present for a fair vote later in the meeting.	
2.	Declarations of Pecuniary Interest	
	<i>None</i>	
3.	Chairs review 2025/26	
	Chair gave apologies ahead of the meeting – written review to be provided with minutes.	
4.	Treasurers Report	
	Robert provided a report to show current balance as of 9/7/26 is £9588.56 Since last report, 27/4/26, £515.56 credits & £0.42 debits. See report for breakdown. Robert confirmed FOLH are NOT recognised by HMRC for Gift Aid. Thanks to C & M Duffin & MR & EA Duffin for their continued regular support. Thanks also to Joanne Board for sponsoring our smarties fundraiser in May half term. Easy fundraising is a simple regular income – we should promote this more. Steph, school business manager, informed us of a £10,000 grant which she	

	has successfully applied for. This will go towards much needed updates to the Rainbow outside play area. Well done to Steph.	
5.	Election of New Committee	
	Ahead of the meeting we received 15 responses. Nominations for positions: Chair – Francesca Orsaria Vice Chair – Joanna Board Treasurer – Robert Board Secretary – Amie Peters Francesca Orsaria is happy to stand again – voted by Robert Board, second by Michelle Whiting. Joanna Board is happy to stand again – voted by Jen Wootten, second by James Russell. Robert Board is happy to stand again – voted by Francesca Orsaria, second by Justin Innes. Amie Peters is not standing again. We therefore have a Secretary Vacancy as there were no other nominations. Amie Peters will remain as a Trustee of the Charity until a new Committee member is appointed. New parents joining the school in September '26 will be made aware of the vacancy.	
6.	Special Business - Constitution	
	We are now in a position to vote on the proposal to adopt the Parentkind Model Constitution. This was provided to all Parents and Carers with 28 days' notice ahead of the AGM. We received no objections. Vote result – unanimously in favour to adopt the Parentkind Model Constitution – total 9 votes. Signed by Robert Board, witnessed by Steph Cocks.	
7.	Future Dates	
	Coffee Morning – Wednesday 23rd September 9:15 Committee Meeting – Wednesday 7th October 9:15 Halloween Disco – Thursday 22nd October 6-7pm & 7:30-8:30pm AGM 2027 – Wednesday 7th July 2027 9:15	
8.	Fundraising Ideas & Events	
	- Summer Fair (Kiki's rescue) – all under control - Themed coffee mornings – September '26 "Welcome New Rainbows" - Halloween Disco - Smarties tubes in October half term - FE Christmas Fair - Selection boxes (nut free) from Santa All above (excluding Summer Fair) to be discussed in more detail at next	

	committee meeting. Halloween Disco plans to continue via WhatsApp group and feedback progress at committee meeting.	
	Open discussion for ideas to help engagement	
	- Themed coffee morning: Makaton Taster, PECS, Continence Support - ? Gardening day - Generic letter for parents/businesses – we currently have one, needs updating. - ACTION FOR SCHOOL – Kindly provide a Priority Wishlist for fundraising & also a Wishlist for odd jobs to be carried out by volunteers (Wickes etc) - It was mentioned that the primary classes playground could benefit from some updates to equipment – FOLH are keen for funds to be spent on today's children. ACTION FOR SCHOOL - We ask that School kindly investigate and provide quotes for outdoor primary equipment. - Interactive energy wall for secondary & FE – This may not be the highest priority – postpone plans to move forward until school advise of the priority list.	
	Next meeting	
	Wednesday 7 th October 2026 at 9.15	

The meeting was closed at 10:50